



## BETH BALDWIN

WEDDINGS

### WELCOME!

Over the last decade, our wedding planning business has flourished exclusively by word-of-mouth, recommendations from past clients, & referrals from highly regarded industry professionals. Earning a reputation for excellence in wedding planning and design, we are honored to have made such lasting friendships with our brides, grooms & their families. Excited to be launching a website in 2016, bringing our services to an even larger number of couples!



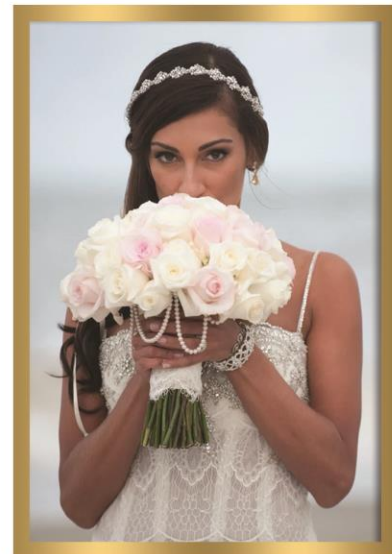
Beth and her associates have orchestrated many successful, memorable weddings that are a true reflection of each couple's unique personalities, lifestyles, and vision. Attention to each detail is the hallmark of her business, and she and her team partner with each couple to make sure that their wedding is skillfully and beautifully executed. Gain peace of mind that your wedding plans will run smoothly with their help, and you and your families can truly enjoy the celebrations of the day!

*Full Service  
Planning*

## DIAMOND PACKAGE

*Please Inquire  
About Rates*

Our full service clients enjoy professional guidance throughout each step of their planning process. Beth is with you from the initial consultation until the last guest leaves the reception. She'll introduce you to the very best vendors, pass along professional discounts where possible & keep you organized and on track with all your wedding plans.





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*EXAMPLES of*

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# DIAMOND PACKAGE SERVICES

- Event design & concept to fit your vision of your wedding day, ensuring that your wedding has a cohesive feel from beginning to end. This includes, but is not limited to advice on floral design & decor, assistance with invitation selection, menus, programs, table designs, linens, specialty rentals, save the dates, floor plan design & more.
- Unlimited consultation/planning time, via phone or in person.
- Unlimited contact via email.
- General planning checklist.
- Referral & assistance with selection of vendors based on budget & preferences, contract review as requested.
- Wedding protocol, etiquette advisement & recommendations as requested.
- Assistance with wedding elements including favors, escort & placecards, unique guest book, etc.
- Serve as local contact for itinerary planning & transportation logistics.
- Production of detailed timelines for wedding rehearsal & wedding day.
- Vendor confirmation of services prior to wedding day.
- Production of detailed timeline for specific vendors, including band/DJ, photographer & transportation outline.
- Condensed wedding day timeline for you, your bridal party & immediate families.
- Orchestration & coordination of ceremony rehearsal.
- Pick up/drop off of wedding items as necessary from bride/family.
- Supervision of all event vendors on wedding day, to include rentals, florist, caterer, entertainment, photographer, etc on wedding day.
- Set up all ceremony & reception decor not handled by specific vendor (*i.e. programs, pictures, unity candles, menus, etc*).
- Cue bridal party, bride & groom for all important events on wedding day (*processional/recessional, cake cutting, parent dances, etc*).